

City of Reno – Parks and Recreation – 2020 Sierra Kids Protocols

This document subject to change based on social distancing protocols. Revised 07/30/2020

COVID Rules for Face Coverings

- All students, staff and parents are required to wear face coverings.
- Parents need to provide face coverings for their children. Please put your child's name on their face covering.
- If a face covering is lost during the program, and cannot be found, parents will be called to pick up their child or provide another face covering.
- An accommodation can be made for those who have a mental health condition, medical condition or disability that prevents them from wearing a face covering. Please complete an Assessment and Accommodation Form and medical note if needed.

Registration Requirements

- Entire semester periods of registration are required for consistency purposes and to reduce the opportunity of exposure to others. No “weekly”, “daily” or “day of” registration. Payments will be taken to reserve your spot in before or after school care and a payment plan or full payment must be submitted to continue service. Failure to submit payment plan or full payment will result in your spot will be given to the next person on the waiting list. Payment plans will charge you every Friday for the following week of service.
- Only children from specific school may attend. For instance, only children registered at Mt Rose may attend the Mt Rose program.

Health Screening

- Take temperatures with non-contact thermometers and check symptoms of staff and children upon entry each day.
- Ask if medications were used to reduce fever.
- Ask children and staff questions on the COVID-19 Screening questionnaire for the morning program. Ask staff questions on the COVID-19 Screening questionnaire for the afternoon program. Staff and children that answer yes to any of the questions will not be allowed to enter the facility until symptoms are resolved and CDC Guidelines on “What to Do if You are Sick?” are followed.
- Children and staff that have a fever of 100.4° F, cough, or shortness of breath will be asked to return home until they are fever and symptom free for at least 48 hours or cleared by a physician.

Hygiene

- Cough or sneeze into your upper arm.
- Please ask to use the bathroom to wash and sanitize your hands.
- There will be zero tolerance for behaviors such as spitting, licking, biting, scratching, fecal smearing, and grabbing employees' personal protective equipment (PPE).

Pick up & drop off

- Items children are allowed to bring into the building will be limited. Allowable items include: Coat (If needed) and school backpack. All items must be clean and, if possible, will be wiped down with sanitizing wipes upon arrival to Sierra Kids. Please also legibly label any personal items with your child's name.
- Children should wear fresh/clean clothing each day. Coats/clothing should be washed daily.
- No parents will be permitted in the building.
- Program hours for the morning are 7 am until the school bell. In the afternoon program hours begin at the school dismissal time and end 3 hours later with exceptions made for early dismissal. Drop off and pick up will take place outside the building. Please ring doorbell or call site phone number. Late pick up fees are \$1 per minute (per child) after program conclusion and payment is required within 24 hours.
- Parents or persons designated to pick up will need to be on the list and present an ID in order for their child to be released to them.
- Parents are asked to provide an extended list of emergency contacts that are able to pick the child up in case of any emergency.
- Parents are asked to notify staff if any children participating in the program have symptoms or have potentially been exposed.
- Parents are asked to keep children home if they have any symptoms or have potentially been exposed.

Snack time:

- Snack will be eaten at your assigned seat.
- Snack will be provided by Sierra Kids, please do not bring your own food. Accommodations can be made for medically documented dietary needs.
- Do not share utensils or serving tools.
- Please wash your hands before and after snack.
- Tables will be sanitized before and after meals.
- Trash will be thrown away after meals.

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Social Distancing Strategies

- Avoid assemblies and large gatherings and minimize time standing in line.
- If possible, increase space between seats/chairs to 3' and 6' dependent on rules established by state and local governments.
- Remind staff, children and their families to maintain a safe distance (either 3' between children or 6' between children and adults and between adults and adults) from each other.
- Maintain groups to no larger than 50 people total including adults and children.
- Keep groups together throughout the day, do not combine groups. (beginning of the day, end of the day, etc.)
- Maintain same groups day to day.
- Limit use of water or sensory tables, wash hands immediately after using any of these tools.
- Wash hands immediately after outdoor play time.
- Limit item sharing, if items are shared, remind children not to touch their faces and to wash their hands after using these items.

Facility Operation

- Disinfectants are on the EPA List N and being used. These are the disinfectants that are effective in removing Coronavirus.
- Disinfectants are at proper concentration and used per manufacturer's directions.
- Staff are trained on increased sanitation and personal protective equipment (PPE) needed to limit the spread of infections.
- Handwashing stations or sanitizer are provided for customers and employees.
- All employees are trained in use of PPE and are provided PPE (i.e., face coverings, gloves).
- Informational signs (i.e., social distance, wear a face covering, hand hygiene, respiratory etiquette) are posted.

Water Policy

- Staff will help fill up water bottle/cups with water jug in the classroom.
- Water fountains will not be available.

In the Restroom

- One child in the bathroom at a time.
- Hand sinks are operational and liquid soap and hand towels are provided.
- Wash your hands after using the restroom.

Outside:

- Keep your hands to yourself.
- Maintain distance when playing group games.
- Sanitize your hands.
- When allowed to use, all outdoor play equipment is to be disinfected after each use by a group of children.
- As much as possible, do not share equipment.

In your Homeroom/Cafeteria:

- Keep your hands to yourself.
- Tables and chairs will be arm's length to practice physical distance and seats will be assigned.
- We will be sanitizing our hands when we go into the homeroom/cafeeteria and leave the homeroom/cafeeteria.
- Please leave your coat and backpack in designated areas.
- Hand Sanitizer will be available in each room, please use frequently.

Cleaning the Homeroom/Cafeteria:

- Please clean your materials after every lesson with cleaning supplies provided.
- Please wipe your table space and chair.

When in Transition Line:

- Maintain arm's length distance & five second pace behind or in front of another member.

All WCSD protocols will be followed as well.

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